

Parish of:

**INCOMING RESOURCES**

UNRESTRICTED  
(nearest £)

	Voluntary income/ receipts	
1	Tax efficient planned giving	£0.00
2	Other planned giving	£0.00
3	Collections at services	£0.00
4	All other giving and voluntary receipts, including Special Appeals (recurring and one-off)	£0.00
6	Gift Aid recovered	£0.00
7	Legacies received (capital value)	£0.00
8	Grants [Include recurring and one-off]	£0.00
	<b>TOTAL Voluntary income:</b>	<b>£0.00</b>
	Activities for generating funds	
9	Gross income from fundraising activities	£0.00
	Income from investments	
10	Dividends, interest, income from property etc.	£0.00
	Church activities	
11	Statutory fees retained by the PCC (weddings, funerals etc)	£0.00
12	Gross income from trading (e.g. hall lettings, magazine, bookstall). NOT fundraising.	£0.00
	Other incoming resources	
13	Any other income/ receipts not already listed	£0.00
	<b>TOTAL INCOMING RESOURCES (FROM FINANCIAL STATEMENTS)</b>	
A	Unrestricted	£0.00
B	Restricted	£0.00
C	<b>TOTAL</b>	<b>£0.00</b>
	<b>PLANNED GIVERS AND LEGACIES</b>	
14	Number of tax efficient planned givers	0
15	Number of other planned givers	0
16	Number of new legacies received	0

- 1 Money that is given regularly under Gift Aid through a standing order, by envelope scheme, or by cheque. Figures should be Sovereign Giving and money given through Payroll Giving (gross amount)
  - 2 Money given regularly without Gift Aid through standing order, by envelope scheme, or by cheque.
  - 3 Collections at Sunday, midweek, wedding, baptism and funeral services, and Sunday schools. Include one-off gifts given in collections that go directly to a charity and do not 'go through the PCC books' e.g. Christian Aid Week. Other collections for
  - 4 Report here: Other Recurring Giving /Donations: Gift Days, money given in church boxes and wall safes, and other ad-hoc d services. Include the proceeds of all special appeals (which are usually restricted), but also one-off Gift Days for general func
  - 6 The amount of tax recovered from HMRC on all money given to the PCC under Gift Aid. This should be split between Gift Aid Small Donation Scheme, on small (less than £20) cash donations <http://www.hmrc.gov.uk/charities/gasds/records.htm> . If n
  - 7 The capital amount of a legacy, together with interest from the probate process process, should be recorded in the year(s) t interest from legacy investments should be recorded as income from investments
  - 8 External grants received from trusts and other funding bodies for the PCC's general fund or for a restricted purpose. Include grants. [Combines previous RPF 8 and 8A]
  - 9 Fundraising: Money raised from sponsored activities, jumble sales, fetes, and other activities where the primary purpose is f
  - 10 Dividends, interest and income from property: Bank and other deposit interest including any reclaimed tax on investment in
  - 11 Statutory Fees retained by PCC: PCC Fees for weddings, funerals etc. Do not include fees due to the clergy and organist etc. .
  - 12 Income received by the PCC from trading activities including bookstall, letting of the church hall, sales and advertising of chu events etc. All trading receipts must be stated as gross figures. The costs must be recorded separately as payments.
  - 13 All other receipts: These are often 'capital' in nature: sale of buildings, investments, insurance claims, transfers from term d benefice to shared costs.
- A The TOTAL UNRESTRICTED incoming resources as shown on your examined/audited financial statements, excluding any reval
  - B The TOTAL RESTRICTED incoming resources as shown on your examined/audited financial statements, excluding any revalu
  - C The SUM TOTAL incoming resources as shown on your examined/audited financial statements, excluding any revaluation of

- 14 Each tax efficient giver should only be counted ONCE. If more than one person is associated with a Gift Aid donation, only C
- 15 Each planned giver should only be counted ONCE. If more than one person is associated with a planned giving, only ONE per
- 16 A legacy should only be counted in the first year that money from it is received. Each legacy should only be counted once, e
- 17 Costs of generating income: Include the costs of fundraising events, which have contributed to the income recorded in Fund supporting regular giving e.g. envelopes.
- 18 Mission Giving and Donations: Include donations to external missions and charities that come from the PCC's receipts. Colle
- 19 Diocesan parish share contribution: All payments made during the year, whether for current or previous years Share.
- 20 Salaries, wages and honoraria: All payments to assistant staff, youth worker, verger, administrator, sexton, organist and cho
- 21 Clergy and staff expenses: Working expenses of the incumbent: e.g. telephone, postage, stationery, travel costs (car and/or incumbent, that are associated with expenses incurred by assistant clergy, pastoral staff and youth workers. Housing: all cos
- 22 Mission and Evangelism: cost of outreach, courses, excluding staff salaries
- 23 Church expenses: Routine repairs and maintenance. Insurance. Miscellaneous: cleaning materials etc church /office phone.
- 24 Church utility bills: total costs of electricity, gas, oil, water etc.
- 25 Costs of trading - include the costs associated with the receipts for bookstall, hall lettings, magazine income etc.
- 26 Costs relating to the governance of the PCC, including any fees for audit or Independent Examination, training of PCC memb
- 27 Major church repairs: include repairs that are not routine and internal and external decoration.
- 28 Major repairs to other PCC property: incl repairs that are not routine and internal and external decoration.
- 29 New building work: new buildings, major alterations and extensions to church or other PCC property and including all associ
- 99 All other payments not included above, but mainly of a "capital" nature: purchase of fixed assets for church purpose, purchi
- D The TOTAL UNRESTRICTED resources expended, as shown on your financial statements.
- E The TOTAL RESTRICTED resources expended, as shown on your financial statements.
- F The SUM TOTAL resources expended, as shown on your financial statements.
- 30 Were your accounts prepared using the "Receipts and Payments" method (approved for PCCs with income under £250,000)
- 31 The cash balance at 31/12/16 (all current and deposit accounts). This should be split by restricted and unrestricted.
- 32 The market value of your investments at 31/12/16. This should be split by restricted and unrestricted.

# Annual Return January to December 2016

## St Augustine Grahame Park

RESTRICTED  
(nearest £)

### RESOURCES EXPENDED

		Costs of generating income
£0.00	17	Fund-raising activities (costs and payments)
£0.00		Church activities
£0.00	18	Mission giving and donations
£0.00	19	Diocesan parish share contribution
£0.00	20	Salaries, wages and honoraria
£0.00	21	Clergy and staff expenses
£0.00		Church expenses
£0.00	22	Church expenses: Mission and evangelism costs
	23	Church running expenses
£0.00	24	Church utility bills
	25	Cost of trading
£0.00		Major capital expenditure
	27	Major repairs to the church building
£0.00	28	Major repairs to church hall or other PCC property, including redecoration
£0.00	29	New building work to the church, church hall, clergy housing or other PCC property
		<b>SUB-TOTAL for Church activities &amp; expenses</b>
£0.00	26	Governance costs
	99	Other outgoing resources/ payments
		<b>TOTAL RESOURCES EXPENDED (FROM FINANCIAL STATEMENTS)</b>
D		Unrestricted
E		Restricted
F		<b>TOTAL</b>
		Cash and Investment Balances

30 Account Basis: Receipts & Payments or Accruals

31 Cash and deposit balance as at 31/12/16

32 Investments as at 31/12/16

33 Fixed Assets as at 31st December 2016?

34 Other Assets as at 31st December 2016?

**Total Assets as at 31st December 2016**

35 Total liabilities as at 31st December 2016?

**Total Net Assets/Funds as at 31st December 2016**

36 Please state the Church's Charity registration number (if applicable).

net, i.e. receipts planned giving excluding any tax recovered. Also include money given through charity vouchers (gross amount)

collections at services through Gift Aid envelopes (net amount), but exclude money given through planned giving envelopes for a specific charity are restricted income Proceeds of annual

donations from individuals which are likely to recur in future years. Non-recurring Giving/Donations: Include one-off donations. Include gifts of shares at market value. [Combines previous RPF 4 and 5]

tax recovered on restricted and unrestricted donations and allocated to the appropriate fund. This should include claims through Gift Aid, an explanatory note should be provided in the financial statement.

that it appears in the accounts. (Note that the legacy may have been included as an asset in last year's Statement of Assets and Liabilities)

VAT recovered through the Listed Places of Worship scheme. This does not include transfers within a benefice. Include or exclude as appropriate

fund-raising. Income should be stated gross, and any costs must be recorded separately as payments.

income. Include dividends from shareholdings. Include rent received from land or buildings owned by PCC.

as these are not PCC funds.

church magazines. Income received from other church activities which are not fundraising activities eg membership fees for groups

deposits, loans received, repayment of loans made by the church to others; but will also include contributions from other churches

valuation of assets.

valuation of assets.

assets.

ONE person should be counted.

Person should be counted.

Even if payments from the estate are spread over several years.

Fund-raising income box above. Also include fees paid to a professional fund-raiser, the costs of a Christian Stewardship campaign.

Contributions that go directly to external charities should not be included.

iv. Include NI/Pension costs where applicable.

(public transport), secretarial assistance, office equipment, maintenance of robes, hospitality. Assistant staff: Include costs, including where applicable repair costs, water rates, council tax, and rates relating to clergy/staff housing paid by the PCC.

Churchyards all costs involved in their maintenance. Upkeep of services: organ tuning, worship materials, choir robes etc.

Members in their role of Trustees, the production of the annual report, hire charges for any PCC meetings etc.

Associated professional fees and expenses

Use of investments, transfer to term deposits, loans made and repayment of loans etc.

or, or under the "Accruals" method? Please enter an X in the correct box.

UNRESTRICTED (nearest £)	RESTRICTED (nearest £)
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£0.00	
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UNRESTRICTED	RESTRICTED
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<b>Receipts &amp; Payments</b>	
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£0.00	£0.00
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£0.00	£0.00
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mount) e.g. CAF or

5. Do NOT include

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; and Liabilities.) Any

re-off and recurring

groups, payments for

urchases in the



sign and the costs of

as for the  
edecoration).